**Maslov AN ID23-1**  
  
**Email 1:**

**Subject: Invoice #1234, Company ABC – Let’s Wrap This Payment with a Smile!**

“Hi Nick,

I hope you’re having a fantastic day, and your coffee is as strong as your commitment to deadlines!

Just a quick mail to remind you that Invoice #1234 is due in 3 days.

We totally get it - sometimes invoices love playing hide-and-seek in inboxes! To save you from the search, we’ve reattached it here and kindly are reminding you that our current payment schedule is a «net 30» schedule.

If you need more time or spot any issues, just shout - we’re here to help! Let’s keep this partnership as seamless as ever.

Thanks for being awesome to work with!

Best regards,

Alexander”

**Email 2:**

**Subject: Invoice #1234, Company ABC – Payment Overdue (Action Required)**

“Dear Nick,

I hope this email finds you well.  
This is a follow-up regarding Invoice **#1234**, which became overdue **5 days ago**. For your reference, we’ve reattached the invoice and included our previous reminders below.

Could you kindly confirm the status of this payment? If there are any issues or delays, please let us know immediately so we can assist in resolving them.

We appreciate your prompt attention to this matter.  
Sincerely,  
Alexander”